

Oviatt Elementary Return to Learn Plan

Preschool - 1st Grade

[Norwalk Community Schools Return to Learn Plan](#)

Daily Guidelines:

- Parents screen and self-report student [symptoms](#) and fever
- If sick, stay home!
- Encourage distancing (two arms length - “airplane”)
- Staff are required to wear masks or face shields
- Face coverings (nose and mouth) are required for students, if social distancing can’t be maintained, and required for staff and visitors. Waivers of these requirements may be granted for religious and medical reasons as required by law.
- Frequent hand-washing and sanitizing

COVID-19 policies are intended to mitigate, not eliminate, risk. There is no single action or set of actions that will completely eliminate risk, but we can work together to reduce the risk.

Expectations for All Three Scenarios (#1 Normal w/ Modifications, #2 Blended, #3 Remote)

- We are committed to building supportive, connected classroom environments in which **we value each student's academic and social-emotional growth and wellness**. Relationship and community-building activities will take place in all settings.
- Learning provided to students during in class and remote virtual instruction will be **required**.
- Attendance will be taken** during the class meeting each day, whether in-class or remote.
- Teachers will be expected to provide instruction, feedback and targeted supports to students.
- Students will be expected to participate in instruction and share evidence of their learning.
- Teachers will gather evidence and determine proficiency on priority standards on a trimester basis via the report card.
- Remote learning will consist of both **synchronous (live)** and **asynchronous (on demand)** learning.
- Each classroom teacher will maintain an active SeeSaw online classroom throughout the school year. PLCs will collaborate to ensure access to remote learning opportunities through SeeSaw.

By August 1st, families will complete the Google form for Required Remote learning. Any required medical forms will be dropped off at the district office. The superintendent will be approving requests.

Scenario #1 - Normal with Modifications

Students will attend school in-person in general classrooms and in specials with modifications made for health and safety to reduce risk. Physical distancing, frequent handwashing/sanitizing, scheduling with cohort groups of students, and masking when not able to maintain social distance are the major areas of focus and implementation. Face coverings (nose and mouth) are required for students, if social distancing can’t be

maintained, and required for staff and visitors. Waivers of these requirements may be granted for religious and medical reasons as required by law.

Important things for parents to consider regarding Scenario #1:

- Our school has carefully planned and will be implementing many detailed health and safety mitigation strategies to do our best to keep students safe. Please [review those plans in detail](#) for more information.
- Should an individual student or a whole classroom be under quarantine due to COVID-19 based on WCPH guidelines, the quarantined individual or classroom will all engage in Scenario #3, Remote Learning, for the duration of the quarantine. If a student is ill and unable to participate in Remote Learning, they will need to report each day of illness as an absence to the school (per DE guidelines).
- Should a parent opt to change enrollment to Remote Learning during the school year, they may be moved to another section of the grade level that is a full year, fully Remote Learning environment.

Scenario #2 - Blended Model

In the event Governor Reynolds, the IDPH, DE and /or Warren County Health Services provide a mandate to reduce the group size or increase social distancing, the Norwalk CSD will reduce the number of students in each classroom. A reduction in class size will require students to attend fewer days per week for in-person instruction. The district will employ an alternating day hybrid model where one group of students attends school on “Purple Cohort” days and one group of students attends school on “Gold Cohort” days. District staff members will make every effort to assign students in the same household to the same cohort. Students with special needs (IEPS, 504 plans, ELL, and at-risk students, may continue to attend daily).

	Monday	Tuesday	Wednesday	Thursday	Friday
Purple Week 1	In-Person	Remote	In-Person	Remote	In-Person
Purple Week 2	Remote	In-Person	Remote	In-Person	Remote
	Monday	Tuesday	Wednesday	Thursday	Friday
Gold Week 1	Remote	In-Person	Remote	In-Person	Remote
Gold Week 2	In-Person	Remote	In-Person	Remote	In-Person

Scenario #3 - Remote Learning: Teachers and students are engaged in both synchronous (live) and asynchronous (on-demand) learning using SeeSaw as the primary LMS and Google Meet as the primary video conferencing tool. Teachers will use a variety of tools and strategies to provide instruction, actively engage students in learning, offer feedback to students, and allow students means to connect and collaborate with one another. Teachers will communicate daily schedules to families with both access to synchronous (live) instruction as well as asynchronous, on-demand videos. Students (with adult support) will still be expected to share evidence of learning with the teacher via SeeSaw, and likewise, teachers will communicate regularly with students and families. Students who receive special services (special education, Title, Gifted and Talented, ELL, at-risk, etc.) will continue to receive that support and those services remotely.

Important things for parents to consider regarding Scenario #3:

- Selecting the Remote Learning option is a trimester commitment.
- Remote Learning with young children at the PS-1st grade levels will still require a significant amount of adult support to manage whether in the home or at a child care location. Students will need to log-in at certain times, interact with their teacher remotely, and submit work electronically via SeeSaw.
- Should a parent opt to change enrollment to Normal with Modifications at the change of a trimester, they may be moved to another section of the grade level that is a full year, in-person environment.
- Remote Learning is considered a required option for the state of Iowa that meets academic standards for the grade level. **Families opting to have their students engage in Remote Learning for the 2020-21 school year will not be automatically eligible to enroll in the same grade level for the 2021-22 to repeat the year in-person.** This would constitute grade-level retention, and all retention decisions are individual, data-based decisions at the discretion of the district.

Monitoring & Implementation:

- Oviatt’s Return to Learn Team will meet bi-weekly to review data and feedback and make regular adjustments to our plan.
- We will regularly seek and review parent feedback and make adjustments as needed to our plan.

Location	Detailed Plans for All Students Returning to School with Modifications
<p>Open House</p> <p>Expanded to include K & 1st Round Up Activities</p>	<p>August 20th - 10am-6pm</p> <ul style="list-style-type: none"> → Gage & Banegas send parent welcome & FAQ video the week prior → By appointment using conferencing software (20 min time spots) → Check in at K & 1st entrances → Only parent(s)/guardian(s) in attendance with student - siblings/friends/other family members may not attend → Face coverings (nose & mouth) are required when social distancing is not able to be maintained. → 1 student + parent(s)/guardian(s) in the classroom at a time → Follow physical distancing recommendations in shared spaces both indoors and outdoors → Additional cafeteria and bus experiences → Outdoor photo opportunities

<p>Before School</p>	<ul style="list-style-type: none"> → Elementary (PS-5) students will be required to wear masks on busses and in hallways. → 4 supervised entrances: <ul style="list-style-type: none"> ◆ Preschool - Door #1 - east side ◆ Kindergarten - Door #2 - east side ◆ 1st Grade - Main entrance - west side ◆ Bus - Bus rodeo - north side → Parents/guardians will screen students daily before sending for temperature and symptoms. → Students will go directly to their classrooms & be supervised by staff. → All support staff will assist with supervision.
<p>After School</p>	<ul style="list-style-type: none"> → Elementary (PS-5) students will be required to wear masks on busses and in hallways. → 4 supervised exits: <ul style="list-style-type: none"> ◆ Preschool - Door #1 - east side ◆ Kindergarten - Door #2 - east side ◆ 1st Grade - Main entrance - west side ◆ Bus - Bus rodeo - north side → Staggered dismissals → PLCs will create a plan to share supervision duties in different areas (car, bus, Cadence, etc.) → All support staff will assist with supervision.
<p>Classroom</p>	<ul style="list-style-type: none"> → Face coverings (nose and mouth) are required for students, if social distancing can't be maintained, and required for staff and visitors. Waivers of these requirements may be granted for religious and medical reasons as required by law. → Desks spaced to encourage physical distancing <ul style="list-style-type: none"> ◆ No desks touching at edges ◆ Desks will be faced in the same direction ◆ If tables, limit to 2 students with staggered seats. → Use floor tape/circles/arrows to encourage traffic patterns & physical distancing → Teachers will minimize to every extent possible the sharing of student materials. → When materials must be shared in some way, students will wash hands/sanitize before and after use. → Kidney tables: 2-3 student limit, sanitize between student uses, encourage masks → Carpet: will not have whole class at a time at carpet - limit students to ensure appropriate distancing based on space available, encourage masks → Preschool Learning Centers: <ul style="list-style-type: none"> ◆ Use strategies to limit the number of students at learning centers at one time ◆ Use strategies to limit the sharing of toys or materials (individual choice bins, daily zones for clusters of students, etc.) ◆ Increase cleaning & sanitation efforts ◆ No cloth/plush items or sensory tables → Students will have individual cubbies/lockers/space for personal item storage → No requirement to bring a backpack. → Teachers will set up and use seating chart features in Infinite Campus to help with contact tracing. → Snack is optional and will be brought from home, pre-packaged/pre-portioned, and eaten at individual desks. Snack will happen fluidly during class and will not replace instructional

	<p>minutes.</p> <ul style="list-style-type: none"> → There will be no shared food items brought from home for birthdays/parties/celebrations. → Each student will have their own water bottle (only use refill stations). → Handwashing and/or sanitizing will be required frequently and at transition times.
Specials	<ul style="list-style-type: none"> → Students will travel to specials classrooms for specials time. → Face coverings (nose and mouth) are required for students, if social distancing can't be maintained, and required for staff and visitors. Waivers of these requirements may be granted for religious and medical reasons as required by law. → Specials classrooms will follow all recommendations for classrooms. → Handwashing/sanitizing both before and after class and as needed with transitions → Extra time in between specials will allow for wiping down all tables and materials. → Students will have access to individual materials whenever possible during specials. Shared materials will be wiped down in between uses. → Specials will not be reported areas for K-1st during the 2020-21 year.
Transitions	<ul style="list-style-type: none"> → Face coverings (nose and mouth) are required for students, if social distancing can't be maintained, and required for staff and visitors. Waivers of these requirements may be granted for religious and medical reasons as required by law. → Tape and floor markings will be used to encourage traffic patterns and physical distancing in the hallways and all shared spaced. → Handwashing/sanitizing before & after all transitions → A doorstop may be utilized for classroom doors during transition times only.
Lunch	<ul style="list-style-type: none"> → 6 staggered lunch shifts, reducing the typical lunch size by 50% → Lanyards with lunch cards will be clipped to students shirts to allow for contactless scanning in the lunchroom. → Handwashing/sanitizing before and after lunch → Staggered seating in the cafeteria with assigned seats (with core class). → A secondary space will be identified for students with medical concerns and/or allergies to eat separately (Art Room). → Students who pay for lunch in cash will not receive change; the remainder will be deposited into the student's lunch account.
Recess	<ul style="list-style-type: none"> → Handwashing/sanitizing before & after recess → 1 PLC at a time → Use physical distancing & spacing for transitions → PLCs will build a zoned recess schedule & classes will stay together for the duration <ul style="list-style-type: none"> ◆ Big Playground ◆ Little Playground ◆ Blacktop ◆ Green space → All support staff will assist with supervision
Office	<ul style="list-style-type: none"> → Face coverings (nose and mouth) are required for students, if social distancing can't be maintained, and required for staff and visitors. Waivers of these requirements may be granted for religious and medical reasons as required by law. → Plexiglass will be used at the front desk.

	<ul style="list-style-type: none"> → Visitors will be screened in the main office before entering the building. → Visitors will be limited and will require administrative approval. → Visitors are required to wear a mask or a face shield in the building. → Physical distancing will be used in the office. → Shared materials will be frequently wiped down (phone, door access, etc.)
Nurse	<ul style="list-style-type: none"> → Nurse will work with teachers and parents of students with compromised health conditions. → Nurse will help educate and take temperatures if needed for employees who might have compromised health. → Handwashing will be priority and scheduled throughout the day. Nurse will provide instruction through video. → Nurses will coordinate with custodians with having adequate supplies in classroom for soap and hand sanitizer → Counselor and nurse will teach proper use, removal and washing with students and staff → Signs will be posted on how to stop the spread of Covid 19 → Supervised isolation room for students who present Covid 19 symptoms until they can be picked up → Follow process to communicate with the nurse before sending the student nurse's area. → The nurse will deliver the medicine to the student in the room instead of the student coming to the nurse's area unless other accommodations are made with parent/guardian input.
Restrooms (in classrooms)	<ul style="list-style-type: none"> → 1 person at a time → Handwashing and distancing signage and floor markings. → Handwashing and sanitizing before and after. → Frequent wipe down of the restroom during the school day.
Restrooms (shared)	<ul style="list-style-type: none"> → 4 person capacity for the restrooms → Face coverings (nose and mouth) are required for students, if social distancing can't be maintained, and required for staff and visitors. Waivers of these requirements may be granted for religious and medical reasons as required by law. → Handwashing and distancing signage and floor markings. → Handwashing and sanitizing before and after. → Assign hallways to specific shared restrooms. → Consider assigned classroom restroom breaks to ensure appropriate hand washing before and after use.
Instruction	<ul style="list-style-type: none"> → All core classrooms will structure a Leader in Me and social-emotional learning-focused morning & afternoon meeting. → Attendance monitoring required. → Teachers will follow time guidelines of the master schedule & share and communicate those timelines with families. → All teachers will use board-approved curricular resources in the delivery of instruction as the primary tools for instruction. <ul style="list-style-type: none"> ◆ Literacy: Foundations, EL Education, Reading A to Z, Geodes, 95% Group, various intervention resources ◆ Math: Bridges Math, Number Corner, ST Math ◆ Science: STEMscopes, Mystery Science as a supplement

	<ul style="list-style-type: none"> → PLCs will adhere to common pacing at the greatest extent possible. → Teachers will explicitly teach and model lessons supporting physical distancing, handwashing, etc. → SeeSaw will be used at the primary LMS, though other tech tools will be incorporated to support increased engagement and communication (Google Suite for Educators, Pear Deck, Screencastify, etc.). → To the greatest extent possible, teachers will continue to use engagement, collaboration, whole/small group, and feedback strategies within the context of appropriate distancing.
<p>Technology & Books</p>	<ul style="list-style-type: none"> → All classrooms will use SeeSaw as the primary learning management system for sharing content and communicating with students and families who move in and out of virtual learning. → Offer fully online options for PS, K and 1st families who opt into that choice → Assign 1 chromebook per student → iPads sanitized after each student use → Whenever possible, no shared resources. If books need to be shared, sanitize between student use → Offer alternative ways for students to browse & check out library materials
<p>Parent Communication</p>	<ul style="list-style-type: none"> → Admin share weekly schoolwide parent communication w/ major FYIs, celebrations and announcements. → Teachers share weekly classroom parent communication to include celebrations, feedback on student learning, culture-building and learning schedule. → Certified staff will respond to parent emails/communication within 24 hours.
<p>Equity & Special Populations</p>	<ul style="list-style-type: none"> → Intentional focus on access to core curriculum and resources for specific populations → Student Support Team monitors data bi-weekly → Overcome access barriers (technology, hotspots) → Continue to utilize Student Support Team processes in online/distance environment → Counselor, AP, Principal - regular family check-ins → Research communication tools to overcome communication barriers → Partner with community services for outreach (Ministerial Association, CCR of Iowa, ISU Extension, AEA, etc.) <p>DE Resources:</p> <ul style="list-style-type: none"> ★ RtL Compendium of Resources <ul style="list-style-type: none"> ○ PK-2nd Technology Skills - Support for Families & Caregivers ○ FERPA, IEPs, and Virtual Learning ★ RtL and FAPE ★ RtL and IDEA Service Delivery Scenarios
<p>Social Emotional Behavioral Mental Health Supports</p>	<ul style="list-style-type: none"> → Explicitly teach in person routines for Warrior Way expectations, physical distancing and health/safety to students (before school; after school; recesses; lunch; classrooms; bathrooms; etc.) → Warrior Way signage throughout the building → Lighthouse will structure and create calendar for teaching the First 8 Days → Tier 1 Leader in Me lessons on Wednesdays w/ specials

	<ul style="list-style-type: none">→ Integrated approach to 7 Habits in core classrooms with EL Education→ Tier 1, 2 & 3 MTSS structures with full time counselor and share SBT→ Utilize AEA resources (for students & staff)→ Leadership & Personal WIGs for every staff and student→ Staff book study options to support trauma sensitive classrooms, culture building, personal leadership development, etc.→ Family time for staff and students
Safety Drills	<p>Per Norwalk FD Recommendations:</p> <ul style="list-style-type: none">→ Social distancing should not be practiced in the event of a fire or other emergency requiring evacuation, as a student's immediate safety outweighs the risks of being in the proximity of less than 6 feet to another student.→ Fire drills should be practiced as if they are a true emergency, without social distancing, with due regard to hand sanitation and 6 feet of separation at the conclusion of the drill.