

March 9, 2022

**NORWALK COMMUNITY SCHOOL DISTRICT
NOTICE OF BID LETTING**

CONTRACTORS: NOTICE OF PUBLIC BID LETTING FOR THE NORWALK COMMUNITY SCHOOL DISTRICT (CSD) TURF REPLACEMENT PROJECT, NORWALK, IOWA AND THE TAKING OF BIDS THEREFORE.

NOTICE IS HEREBY GIVEN: BIDS FOR THE NORWALK CSD TURF REPLACEMENT PROJECT WILL BE ACCEPTED FOR REVIEW AND CONSIDERATION.

Sealed bids for the Norwalk CSD Turf Replacement Project will be received before 2:00 p.m. March 23, 2022, CST, according to the designated clock in the Norwalk CSD District Office 380 Wright Road, Norwalk, IA 50211. **The Proposals will be publicly opened and read shortly after 2:00 p.m. on March 23, 2022, at the Norwalk CSD District Office, 380 Wright Road, Norwalk, IA 50211.** Neither the Owner nor its agents will assume liability for the inability of a bidder to submit a bid in a timely manner. Bidders bear full and complete responsibility for the timely submission of such bid. Bids received after the deadline will be rejected.

Scope of work includes but is not limited to the following: Removal and replacement of the existing artificial turf at the High School stadium and replacement of the goal posts.

CONTRACTS:

Bids will be received and project constructed under a single prime contract. Bids must be on a lump sum basis. Work to commence on or about June 6, 2022 and be substantially complete on or before July 15, 2022. Final Acceptance of the Project shall be on or before July 22, 2022.

DOCUMENT AVAILABILITY:

Bid documents will be available for viewing at the Norwalk CSD District Office, 380 Wright Road, Norwalk, IA, the Architect/Engineer's office, 1466 28th Street, Suite 200, West Des Moines, Iowa 50266, and at the following websites:

Construct Connect, www.constructconnect.com

Dodge Data Analytics, www.construction.com

Master Builders of Iowa Construction Update, www.iowaconstructionupdate.com or
www.mbi.build

Omaha Builders Exchange, www.omahaplanroom.com

Complete sets of bidding documents are available from Action Reprographics, 515.288.2146. Bidders may contact Action Reprographics and visit their website (www.actionrepro.com) to order the Bid Documents. A \$100.00 deposit or current MBI/ABC Plans Request Form, made payable to Norwalk CSD is required which will provide for a complete paper copy of the drawings and Project Manual specifications. Any shipping and handling costs are the

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responsibility of the bidder. Bidders shall have the option to make a special request to receive a CD copy of the Project Manual and Drawings in lieu of the paper copy. Plan deposits will be refunded upon the return of the documents, in reusable condition to Action Reprographics within 14 days after the award of the project. Failure to comply will result in the forfeiture of the plan deposit.

BIDDING REQUIREMENTS:

Each Bid shall be submitted on the Bid Form provided with the Bidding Documents. No oral, facsimile or telephonic bids or modifications will be considered. Bids shall be addressed and delivered to the Norwalk Community School District — Attention Kate Baldwin, Business Manager, in sealed envelopes marked with the Project Name and name and address of Bidder. All bids shall be sealed and plainly marked. Any alteration of the bid form may be cause for rejection of the bid. A signed copy of the Construction Progress Schedule and Resident Bidder Form are to be included with the bid.

Each Bid shall be accompanied by a Bid Security in the amount of five percent (5%) of the total bid submitted. Bid Security must be in the form set forth in the Instructions to Bidders and submitted in a separate sealed envelope clearly labeled Bid Security. Bid Security must be in one of the following forms: Certified Check, Cashier's Check, Certified Share Draft or an approved Bond Form.

The successful Bidder will be required to furnish a Certificate of Insurance and Performance and Labor and Material Payment Bonds both in an amount equal to 100% of the Contract Price and in accordance with other requirements outlined in the Bid Documents.

Should the successful bidder fail or neglect to furnish satisfactory performance/payment bonds, refuse to enter into a Contract on the basis of the bid, or fail to meet the requirements of this Notice and the specifications regulating the award, the bidder's security may be retained as liquidated damages. No bidder may withdraw its bid for a period of forty-five (45) calendar days after the date and hour set for opening of bids.

IOWA STATE SALES TAX: This project is tax exempt. **Do Not** include Iowa State Sales Tax in any calculation of Bid totals. Contractors and Suppliers will be provided an Iowa sales tax exemption certificate for this project.

All bidders must provide a statement regarding the bidder's resident status. This statement shall be on the Bidder Status Form designated by the Iowa Department of Labor commissioner and available online. The statement must be signed by an authorized representative of the bidder. Failure by any bidder to provide a completed statement with its bid may result in the Board of Education rejecting the bid as non-responsive.

BASIS OF BIDS:

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The Board of Education of the Norwalk CSD reserves the right to conduct such investigations as allowed by law to assist in the evaluation of and to establish the responsibility and qualifications of the apparent low bidders to perform the work in accordance with the contract documents to its satisfaction within the prescribed time. In addition, the Norwalk CSD may require submission by the apparent low bidder of AIA Document A305, Contractor Qualification Statement, at its discretion

The Bidder shall include all requested Forms and attachments with their submission of the Bid Form; failure to comply may be cause for rejection. Consideration of bids and the award of contract may be made by the District to the lowest responsive, responsible bidder determined on the basis of the low base bid submitted, at its meeting on March 28, 2022, 6:00 p.m. in the Norwalk Middle School, 200 Cherry Parkway, Norwalk, IA. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities or irregularities and to enter into such Contract or Contracts as shall be deemed in the best interests of the Norwalk CSD.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa.

All bids will be governed by applicable provisions in the Iowa Code and Board Policies.

Kate Baldwin
Business Manager and Board Secretary
Norwalk Community School District